



**Job Title** Communications Associate

**Hiring Manager** Scott Adams

**Organization Overview** Founded in 2000, Veritas is Canada's largest independent equity research firm. We cover the TSX 60 and companies we think pose a risk to the investing community. Our unique forensic accounting-based research approach has proven that a careful understanding of financial information provides the key to a secure investment decision.

Our clients are some of the most respected institutions in both Canada and the US, such as regulators, pension funds, and asset managers. Many of our clients have been with us since our inception and we remain committed to meeting their ongoing needs. Veritas is also Canada's first and only equity research firm to be certified as a CPA training organization by the Institute of Chartered Accountants of Ontario.

We have five guiding principles:

1. Put our clients first
2. Hire, train and develop the best people
3. Always be unbiased in our views - outcomes are seldom by chance
4. Turn facts into ideas and actions
5. Lead with forensic accounting-based principles

Our mission is to be the trusted source of independent research that helps investors make better investment decisions.

**Job Type** Full-time

**Travel %** none

**Job Description** As Communications Associate, you will work with the VP Communications & Strategy and the Head of Research to edit and publish newsletters and reports.

**Common Tasks include:**

- Supporting the sales and research teams in administrative and publishing duties
- Contributing to, publishing and deploying our daily and weekly client newsletters
- Reviewing and editing reports
- Summarizing key takeaways from reports to compose executive summaries
- Nurturing and building our social media presence
- Helping maintain the Veritas website
- Prepare and edit external presentations
- Available to publish reports outside of office hours: early morning and late night, as required

**Job Requirements**

- Ability to effectively edit and write about financial issues
- Hands-on experience with Content Management Systems and/or Email Platforms



- Familiar with Microsoft publishing software, including Word, Publisher, Powerpoint, Excel and Illustrator
- Demonstrated social media skills
- Good understanding of financial and accounting terms and concepts
- Works well independently and within a team
- Self-motivation to exceed established goals
- Detail-oriented, accurate, efficient, and organized
- Problem solver

Assets:

- Degree in marketing, communications or journalism
- At least two years experience in financial services marketing, corporate communications or financial journalism

**Contact  
Information**

Veritas Investment Research Corporation  
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**Required:** Please include examples of your writing and/or editing.

**Please send resume to [careers@veritascorp.com](mailto:careers@veritascorp.com)**